

City of Lawrenceburg Job Description

Job Title: Equipment Operator II
Department: DPW
Reports To: Department Manager
Prepared Date: February 2015

SUMMARY

Drives and operates a variety of equipment such as bulldozer, track hoe, sanitation truck, backhoe, dump truck, lowboy etc. in a safe manner. The employee also engages in general labor activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Drives and operates all street repair and sanitation equipment, some requiring DOT licensing and certifications.

Must be able to operate a backhoe, bobcat and top dresser.

Must be able to layout, figure, work, and finish concrete if hired specifically for the concrete function. Must be able to grow, maintain, and manage grass and turf if hired specifically for the turf management function.

Operates small hand and gas-powered equipment in conjunction with street repair or maintenance functions.

Assist in other departmental operations as required.

Follow written and oral job instructions.

Performs daily and Monthly preventive maintenance on vehicles and equipment.

May work as part of construction crew performing the following gravel spreading, trash and rubbish removal and / or ditch digging.

Clean equipment and tools.

Performs routine maintenance of machinery and tools.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Academic based high school diploma or general education degree (GED); issued by the State Department of Education of the state in which GED was earned and four years related experience and/or training. This position may specialize in either concrete work or turf management. If specializing in turf management, a degree in Turf Management or work-related experience is required.

LANGUAGE SKILLS

Ability to read a limited number of two- and three- syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid State Drivers License, CDL is recommended but not required.

REASONING ABILITY

Ability to apply common sense understanding to carry out simple one or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee frequently is required to stand, walk, reach with hands and arms, and talk or hear. The employee is occasionally required to sit; climb or balance; and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this

job. Reasonable accommodations may be made to enable individuals to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to moving mechanical parts and fumes or airborne particles. The employee is occasionally exposed to wet and/or humid conditions; high, precarious places; toxic or caustic chemicals; extreme heat; risk of electrical shock; and vibration. The noise level in the work environment is usually loud.

PERSONAL PROTECTIVE EQUIPMENT REQUIRED TO PERFORM JOB

Traffic Safety Vest; Safety glasses; Gloves; Safety marked cold/rain garments; Safety hard hats protective shoes and any other equipment deemed necessary to perform the job safely.